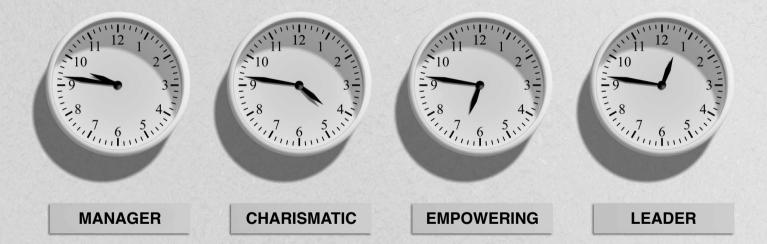
logistics further



ALMAJDOUIE LOGISTICS | NEWSLETTER ISSUE 5 | DECEMBER 2016

Great Voyages **Start here**



Leaders are Made Unlocking individual's potentials

Top 20 CEOS MLC ranked 4th by BNC

Aircraft on the Road Moving MD90 from Jeddah to Riyadh

logistics further



Creating New Opportunities.



Uniting the people & logistics that move the world

logistics further

CONTACT

LOGISTICS FURTHER NO. 4 OCTOBER 2016

Published by Almajdouie Logistics Co. (MLC) P.O Box 336, Dammam 31411, Saudi Arabia.



ALMAJDOUIE LOGISTICS HEADQUARTER +966 13 8198251

For any comments related to the newsletter or requests for subscription, please email: izaz@almajdouie.com



Izaz Ahmed Editor in chief

IN MEMORY



CONTENT

3 CEO Note Mr. Baheej Bigawi

- 4 Great Leadership within Mr. Scot Lee Steve
- 5 In Vision Leaders Are Made Mr. Brent Melvin
- 7 4th Most Influen Mr. Baheej Bigaw by BNC
- 8 Welcome Onboar GCC General Mana Freight News
- 9 JV Focus Partnership with S
- 11 Strategic Partner Breakbulk Middle

Shaikh Ali's leadership expanded the company globally from an early start

vi	13	On Site: Aricraft Move Moving MD90 in the Kingdom
p comes from renson	15	Further Informed Strategic Worksop QSI Safety De Rijke Visit
е	17	Group News Changan Cars Launch
ntial CEO vi ranked	19	Industry Experts Managing Risk
n rd Nager	20	Kuwait Latest Oversized Cargo Project
	21	Farewell Mr. Dudi Hermanto MK Logo Brand
Sumitomo rship e East	22	Safety Tip of the Month During cold weather

TOGETHER WE UNLOCK OUR POTENTIAL

CEO NOTE

As 2016 draws to a close, we look forward to welcome a new year that carries new vision and strategies for us.

To create value and stay competitive, we reinstate the development of our human resources by various occupational, safety and leadership modules. Training and development might be viewed by many organisations as an overhead to the business fiscal budget, but MLC believes in embedding it in our core strategy to meet challenges in the workplace and the market as a whole.

We will continue to put emphasis on reforming our main assets, which is human capital. Everyone of us would have to lead by example through trust and communication. The rewards of gaining the respect and clarity of each one of us are abundant.

BAHEEJ BIQAWI

CEO

At the same time, in our pursuit of strengthening our partnerships around the world, we will foster closer ties with our successful joint ventures and build on the synergy to exchange lessons both, from within our organisations to the feedback and improvement from our valued clients, to help us streamline our joint forces. Furthermore, another essential pillar of the way we will continue to do our business is our compliant safety culture. We will continue to invigorate a positive change in the lives of our employees, suppliers and clients.

We invite you to enjoy reading this month's features of 'our vision of developing our leaders', supplemented by contribution from Mr. Scott Lee Stevenson, Educational Consultant (Mindset Specialist), as well as from Mr. Ryo Matsuda, RPL GM and a highlight of Mr. Leen De Rijke visit to Sadara in Jubail and Yansab in Yanbu. Other features include the Quarterly Safety Inspection (QSI). Last but not least, we are welcoming a GCC GM and bidding farewell to Mr. Dudi Hermanto.

On this note, we wish you all a warm and safe winter and in case you are using heaters at home, please observe our safety monthly tips.

GREAT LEADERSHIP COMES FROM WITHIN

There are two types of leaders in this world: those who lead through fear, and those who lead through trust.

Leading through trust creates a positive company culture, and inspires the minds and hearts of everyone in the team. In order to accomplish this, a leader must become a living embodiment of the values and goals that they wish to encourage.

The Downfalls of Fear-Based Leadership

A team cannot be forced to look up to and follow their leader. This would be fear-based, and therefore counter-productive. Fear only serves to stifle the creativity and individual strengths of team members. They start to mimic what they think their manager wants, rather than using their own judgments and abilities to further company aims. In fear-based leadership, employees become a lesser version of themselves, and honest communication with superiors becomes impossible. No trust or rapport can be developed in this environment, and the company output, culture, and growth are stunted.

Leading By Example

A true leader is someone who the team can look up to and rely on someone who is committed to their own development, as well as the growth of each individual, and the company as a whole.

A manager should lead by example to foster genuine trust within their team. This creates an environment that emphasises the communication, productivity, and creativity of each individual, as well as the overall harmony of the team. They also value connection through eye contact not just computer screens.

Developing Internal Clarity

To lead by example, a manager must gain their own sense of internal clarity. This affords them the physical presence and external composure to be respected, as well as the compassion and understanding to be trusted. A true leader starts their journey within their own being.

The inner journey requires dedicated efforts on the manager's part to examine and improve their own physical, mental, and spiritual life. Before the dynamics of a team can be mastered, a leader must master the dynamics of their own mind.



Scott Lee Stevenson The Mindset Specialist Contributing Writer

"A great leader is one who leads by example, and is trusted by their team. This trust leads to easy communication between each member, and each individual is able to contribute out of the desire to fulfil the shared goals of the team."

Leadership at every level of organisation

A manager with a well-developed clarity of mind instantly gains the respect of those around them, not because they are feared, but because they are trusted and respected.

They take better care of their own well-being, are more likely to take the time to listen and understand other people, and are better able to embody their message and purpose. This leads to better relationships and more meaningful connections, in life and in the workplace. Leaders radiate a desirable presence that employees hold in high regard.

Communication also improves as a result of mental clarity. If leaders are clear about themselves, their values, and their role in a company, then they present themselves in a way that people can understand, and which encourages and inspires change and action.

Rather than an iron-fisted ruler who strikes fear into their team, true leadership results in a collective of minds aligned towards a particular set of values and goals, and sharing a common purpose.



Brent Melvin Growth & Innovation Manager

Transformational leadership is a style of leadership where a leader works with subordinates to identify needed change, creating a vision to guide the change through inspiration, and executing the change in tandem with committed members of a group. Mr. Melvin, on the occasion of launching a new leadership programme sheds light on how MLC is going to develop the skills for its management in the coming years.

He explains, "MLC has been undergoing a complete reform from its organisational structure down to its operational processes. In such changing times, accepting change is usually the primary challenge for many members of the organisation." Change is disruptive of the 'comfort zone' - the habits of doing things the way they are used to whether right or wrong. By developing skills, a process where leaders and their followers raise one another to higher levels of morality and motivation, we will be able to create an inspiring vision of the future, motivate people to deliver the vision.

In his own view, Mr. Brent believes that off the shelf leadership programmes available in the market are costly and run for few days at a time. Our plan is to create a tailor-made programme, which is a tenmonth module running for few days each month. The main goal is to reinforce the behavioural change through continuous training and development, allowing the desired leadership skills to become habits. In the meantime, we must ensure that the learning is put to practice without slipping back into the old habits shortly after the training. There's a basic premise of getting the best out of any person regardless of their individual background. Bill Beswick, the former England rugby and football psychologist and mindset coach, coins this succinctly, "Capture the person and you'll capture the performance." As a result, these leadership programmes will aid us to manage delivery of the vision and building everstronger, trust-based relationships with our peers.

LEADERS ARE MADE

Employees remain the greatest source of feedback, so it is very important that each individual is presented with immense opportunities to recognise areas of improvement. They are also guided through the change process. Background diversity of peers can also impact the change to take place, as each individual views feedback differently. "Everyone in our organisation has an unlocked potential. We recognise the importance of developing leadership skills in driving our business to meet our long-term vision and future growth. Our leadership programmes are multi-faceted to enhance the skills of our managers, creating wellrounded leaders within our business."

L GISTICS NEWS

Welcome Onboard



Oussama Abba GCC General Manager

MLC strengthen its team

MLC Group has always sought out the highest level of professionals to be a part of its team, to ensure that their customers receive the best service from the best in class in their field. On 1st November 2016, Mr. Oussama Abba, joined us as GCC General Manager.

Mr. Oussama has over 20 years of experience in international sales, marketing and business development in various international logistics companies. He holds a Masters Degree in Total Quality from University of Versailles Saint Quentin En Yvelines France.

He will mainly focus on developing MLC business within the GCC, expanding MLC's footprint to the MENA Region and exploring new products and services to support our aggressive 2020 strategic plan. We believe that his technical skills, management and leadership abilities will play a key role in increasing our customer base in our current GCC locations, as well as new territories in the MENA Region. Mr. Oussama explains, "I am happy to join at a very interesting time of one of the growing leading logistics service provider in the region with an eye on further expansions of its products and services."

"These achievements are a testimonial of the diversity of our services & the unity of our team, which have contributed to our growth."

CEO

POWERLIST

MLC was among the list of companies, which have demonstrated extraordinary expertise and talent in the Logistics Industry. This is the ranking of the region's most influential executives from the logistics sector, which included the industry's most prominent figureheads. The shortlisted companies play an important role in the success and growth of logistics activities throughout the Middle East.

Although the logistics industry has faced adverse challenges this year, under Mr. Baheej's leadership, this year has been rewarding with number of prestigious awards, such as SCATA, Frost & Sullivan, as well the ranking by ITP Publication as 5th in its '50 Power list' two months ago.

Mr. Baheej expressed his gratitude to MLC's clients, suppliers and colleagues, whom he believes are the reason to make it possible to become an award-winning company.

Freight News

MLC secured a freight services agreement with Saudi International Petrochemical Company (Sipchem).

MLC will be providing customs clearance, land transport, duty exemption of all consignments arriving at King Fahd International Airport in Dammam and delivered to Sipchem's site in Jubail Industrial City. At the same time, MLC is providing import customs clearance of Sipchem's consignments arriving at King Fahad Industrial Port in Jubail.

Sipchem is a Saudi joint stock company employing more than 1,100 people from all around the world.



From left to right: Ibrahim Al Saba, Majed Al Ghamdi, Ahmed Al Thukair and Yasser Makki.

MLC offers in-house customs clearance with over 134 staff working at seaports, airports and cross-borders. Our services include IMP & EXP (Translation, Delivery Order Collecting, Encoding & Operations) for all international freight forwarding and sales and operation. Enterprises Resource Planning (ERP) will soon GO LIVE to allow integration of other Service Business Units (SBUs), to manage many back office functions and help customers to integrate, when using the same platform and track shipment status on line.



From left to right: Nassir Al-Fnais, Farhan Faiyaz, Altaf Khan, Sherif Bakr and Nabil Alnahwi.

JV Focus

Since establishing diplomatic ties in 1955, Saudi Arabia has become the 2nd largest export market for Japanese goods in the Gulf region and the first in terms of exports from the Gulf to Japan.

As the Kingdom continues to diversify its refining products portfolio, MLC was quick to capitalise on its own experience in handling of petrochemical products in the Eastern Region, as well as the expertise of its partner, Sumitomo Warehouse Co. of Japan. Rabigh Refining & Petrochemical Co.; formed by Saudi Aramco and Sumitomo Chemical in 2009, was the perfect opportunity to extend MLC capabilities to the western shores of Saudi Arabia.



Rabigh Petrochemical Logistics (RPL); a JV with Sumitomo Warehouse Co. established in 2008, has become a leading logistics service provider of integrated supply chain in the Western Region. Mr. Ryo Matsuda, RPL General Manager, explains, "we combined the technical knowhow on polymer handling and transportation of Almajdouie Logistics with the rich experiences in warehousing and container terminal operations of Sumitomo Warehouse Co."

At present, the JV handles the total logistics of Petro-Rabigh domestic and international products, such as packaging, warehousing, CY handling and freight forwarding. Mr. Matsuda foresees playing a larger role in the further expansion of Petro-Rabigh, as well as the development of King Abdullah Economic City in Rabigh. With over 300,000 SQM of land, of which 13,000 SQM is dedicated to warehousing, RPL's warehouse is equipped with the latest model wire controlled man-up TSPs. This is in addition to the latest model of counter balance trucks, fork-lifts and rider pallet jacks, used for handling delicate to over-sized and overweight items.

The formation of this JV has complimented Saudi Arabia's pursuit of state-of-the-art technology and global expertise from Japan.



PARTNERSHIP WITH SUMITOMO WAREHOUSE



Breakbulk Middle East Strategic Partner





Almajdouie Logistics (MLC) participated at the 2nd Annual Breakbulk Middle East (BBME) Exhibition & Conference held on 23-26 October 2016 at Abu Dhabi National Exhibition Centre, UAE.

Held under the patronage of H.E. Dr. Abdullah Al Nuaimi, Minister of Infrastructure Development and Chairman of the Federal Transport Authority, BBME attracted leading logistics companies in the region, specially strong contenders in projects cargo and traditional break-bulk. As the strategic partner, Mr. Baheej Biqawi, Almajdouie Logistics CEO, accompanied the patronage for the official inauguration. He also received other dignitaries in the VIP Majlis where he exchanged views on the region's rapid economic development and how MLC prospers by implementing new strategies and indulging in diversified businesses. "Almajdouie continues to transform itself and strengthen its competitiveness by capitalising on the capacity expansion and infrastructure investments of the UAE in particular and the region as a whole."





Mr. Baheej welcomes, in the opening remarks, logisticians from around the world and expressed the importance of creating meaningful dialogues during the course of the event.



Mr. Brent Melvin, MLC Growth & Innovation Manager discusses MLC's presence in the region and its re-structure plan of diversity and expansion.

Following that, Mr. Baheej welcomed, in the opening remarks, logisticians from around the world and expressed the importance of creating meaningful dialogues during the course of the event. He stressed on the importance of the region to the projects cargo market. On the same token, in a TV Interview, he played down the unfavourable economic conditions by explaining how the unveiled 2030 Vision can unlock strategic sectors where LSPs can identify growth opportunities. He added, "Anticipating the macro and micro factors affecting the economy lies on the shoulders of an effective leader. In our case, we continue to identify new services and ideas to meet the vision's objectives and any future initiatives." Throughout the event, various MLC Managements had the opportunity to share their views on various topics from education, growth & innovation, to risk management.



Mr. Hongtao Shao from Sinotrans Almajdouie Middle East discusses in his interview with Breakbulk TV 'China project market and Its impact on MENA'.

On Site MD90

Moving Aircraft by Road

K

On 17th November 2016, Almajdouie Logistics Company (MLC) planned, executed and managed the complex move of a retired MD90 aircraft from Jeddah International Airport to Riyadh.

In collaboration with the Saudi Arabia Airlines, MLC technicians and engineers; specialising in the field of heavy transport, designed the transportation plan for its final destination at the Saudi Special Forces Training Centre, Riyadh.

To prepare for the journey estimated to take 8-10 days, MLC conducted a series of road tests before preselecting a route that would take the twin-engine, short- to medium-range, commercial jet airliner, along approximately 1200 km of roads over 5 days safely. The challenging move had to overcome the height limitation of the aircraft when placed on the trailers (exceeding 5.5M). In addition, the cargo had other obstacles, such as the sphere shape and the location of the tyres, making it difficult to leash to the trailers. Mr. Mohamed Ashfaq, Heavy Lift Manager in the Eastern Region explained, "We had to redesign the trailer by removing the beams and fabricating a special saddle, to reduce the overall height to less than 5.5M to meet the bridge maximum clearance."

The successful move of the 43M long aircraft weighing 40 tonnes was another fine example of the ingenuity of our team and the collective contribution we avail to our clients.















Further Informed Strategic Management Workshop

On 2-7 August 2016, MLC conducted a four-day strategic management workshop under the name of "MLC 2020" at Carlton Al Moaibed Hotel, Al khobar, Saudi Arabia. Headed by Mr. Baheej Biqawi, CEO, MLC executives and as well as invitees from the Shared Services Units of Almajdouie Group attended strategic management workshop.

The strategic workshop puts emphasis on MLC's innovation and growth. It started with an opening message from Mr. Baheej followed by presentations on various logistics related topics by Mr. Alaa Mattar (COO), Mr. Sami Al Zaben (GM-LTW), Mr. Zahoor Ahmed (DGM-LFP), Mr. Yousef Saleh (GM-LTR), Mr. Liyo Cefre (AGM-LHL) and Mr. Brent Melvin (Growth and Innovation Manager). Questions and answers sessions were conducted after all the presentations that gave the attendees the opportunity to brainstorm related issues and queries. Mr. Ghassan Tomeh, MLC Strategy Manager led the actual strategy management planning process. On its journey for innovation and progress, MLC found that strategic management is an important factor to distinguish itself from other competitors, as one of the leading companies in the region. Strategic management involves the formulation and implementation of the major goals and initiatives taken by the company's top management based on consideration of resources and an assessment of the internal and external environments in which the organisation competes.

MLC believes that by adopting strategic management, it will help implementing new vision, missions and out-of-the-box thinking in the process of innovation. Moreover, Strategic management helps MLC to increase its employees satisfaction and motivation as well as undertaking fast and better decisions. It is a framework to develop a clear path of anticipating future challenges and opportunities for our employees. The four-day workshop was a chance for all attendees to exchange views, opinions, ideas and suggestions that helped MLC come up with its goals and objectives for 2017-2020.





#Drivesafe Driving Campaign

Almajdouie Logistics SHEQ Management launched a driving awareness week on 13th November 2016 in Jeddah and Yanbu.

Mr. Osama Abu Shrieha, Quality Superintendent and Mr. Omar Alshehri, Safety Superintendent had arranged four training sessions targeting MLC's staff, drivers and third party operators. The main goal of '#Drivesafe campaign' is to promote safe driving and its importance in reducing and preventing road accidents.

In addition, on 16th November 2016, SHEQ Management arranged with the support of our client Hempel in Jeddah a training for all MLC's staff and drivers working inside Hempel warehouse. Mr. Ahmed Tami, Hempel's Warehouse Supervisor, appreciated our efforts to develop this awareness and added, "Such events able us to reach the vision of 'Zero Accident'." Moreover, the safety week is part of a larger nationwide campaign up to the end of this year.

The training covered the following: Reasons for practicing good standards of health & safety Factors influencing the level of safety in transportation Common types of Truck Accidents Accidents costs Accidents causes Accidents prevention





De Rijke Visit

In a three-day trip, a delegation from De Rijke Group of Netherlands visited MLC on 1-3 November 2016.

Almajdouie De Rijke Logistics (MDR) is a joint venture between Almajdouie Group and De Rijke Group providing niche supply chain services to the petrochemical industry. Mr. Leen De Rijke, CEO and Mr. Jeroen De Rijke were welcomed by Mr. Abdullah Almajdouie, Mr. Baheej Biqawi and several higher management. At the head office, the partners discussed fostering the partnership and the prospective growth of MDR.

In their journey, Mr. Leen and Mr. Jeroen accompanied by Mr. Taher Al Bader, acting GM visited Sadara project site in Jubail and Yansab in Yanbu. Other key management from MDR joined the tour of both sites, such as, Mr. Darcis Bart, Mr. Matthew Parkinson and Mr. Amador Brinkman.

Mr. Leen and Mr. Jeroen were delighted with the feedback MDR's clients gave back. This visit had a positive impact on MDR's team as it motivated them to increase the productivity and achieve growth for the company. Mr. Leen had to encourage his team to work hard in order to be capable of facing the economic challenges, which the region faces daily.

Group News

Almajdouie Motors launches Changan cars

Almajdouie Motors, authorised dealer for Changan Automobile, introduced a number of new models of the Chinese carmaker, for the first time in Saudi Arabia. The launch event was held in Riyadh and attended by a large number of businessmen, senior executives of Changan Automobile and the press.

The initial contract between Almajdouie Motors and Changan Automobile was signed recently between the two companies in the presence of senior executives of both companies resulting in Almajdouie Motors' appointment as the sole dealer for Changan cars in Saudi Arabia. "We've put our capabilities and long experience in our quest to get the dealership of Changan Automobile. This is after we had thoroughly studied the Kingdom's demand for this brand, and the extent of its future in the car market, and finally we have achieved the dealership of this important brand. We do anticipate that there is a big future for these cars in our market."







Mr. Yusuf Almajdouie, Almajdouie Motors CEO, said, "We will have an integrated network of showrooms in the main regions of the Kingdom, supported by after sales service centres, which we will focus on our capabilities and more than 30 years of experience to ensure our customers' satisfaction."

Meanwhile, Mr. Shao Feng, VP for international operations at Changan Automobile, stated that the company produces various models. The future for Chinese cars is promising in view of the great development in the auto industry and their high demand worldwide. Mr. Feng added, "Despite the fierce competition in the Saudi automobile market, in budget cars in particular, we have big ambitions and plans for a big market share."

Changan Automobile will allocate a number of new, highly competitive models for 2017 to Saudi markets.



Industry Experts Opinion Operational Uncertainty

How to mitigate risks in the movement of goods or the movement of goods from both sides? "How Much is Too Much?"



Decision-makers in the project logistics supply chain must often make tough choices quickly or when precious information is in scant supply. When project evaluators venture into remote and/or difficult regions to assess project viability, they must consider all the ways a project could go wrong.

Mr. Alaa Matar Chief Operating Officer, Almajdouie Logistics

"The top issue is not to think of risk as something you can move to a subcontractor. When you do so, you are transferring the ownership of the risk to somebody else and you are eliminated. If this is the case, you have to manage it correctly because your subcontractor can fail and we have to live with the consequences." Mr. Lars Greiner Managing Director, Greiner Mendi

"The devil really is in the details!! When I worked in santor projects, we had a situation where someone forgot to order GTS - little metal silver piece that fits on the end of a grab for moving a machine. It is a small very low tech heavy metal piece but without it the project will potentially be delayed by over a month."

Mr. Michael Zahed

Manager Mobilisation, Consolidated Contractors Company

"The biggest advice is to have an open mind. As conditions change, people change, environment change, so don't rely 100 percent on your past experience. Always allow for murphy's law - plan for the worst expected and hope to find something in between."

Kuwait Latest Oversize Cargo Project

On 22nd October 2016, the latest land transportation of oversize/overweight cargo with a gross weight of 937 MT arrived at Shuaiba Port, Kuwait from Thailand via Vessel MV Amoenitas. Moving such a huge cargo from point A to point B is no easy task, especially when the shipments were transported through multiple challenges that included not only the technical and professional planning, but also involved several route modifications and government approvals.



MLC is recognised as a leader in the heavy lift transport industry and is renowned for the use of engineering capabilities and expertise in providing safe and economical solutions to EPC contractors. Execution of land transportation of oversize, overweight cargo required a proper planning and due consideration to the specialised hauling equipment used for such transportation.

One of OS/OD movement was experienced for the following units, arrived for KNPC Clean Fuels Project (CFP): RADIANT BOX RB-1 (1376.925 CBM), RADIANT BOX RB-2 (1377.595 CBM), CONVECTION MODULE CV1-2 ~ CV1-6 (706.420 CBM), RADIANT MODULE RM-01 (1513.000 CBM) and CONVECTION MODULE CM-01 (598.133 CBM). Out of these 5 units, 3 Radiant Modules with a maximum height of 17 metres and 265 MT weight were moved from Berth No.12 of Shuaiba Port to KNPC Green Field on 25th October 2016 and two Convection Modules were transported to laydown on the day before.

Good Farewell



On 9th November 2016, MLC bid farewell to Mr. Dudi Hermanto, the former General Manager of Business Development.

Present at the farewell were MLC CEO, Mr. Baheej Bigawi, COO, Mr. Alaa Matar and other senior employees.

MLC team gathered to express their sorrow for the leave of one of the loyal and hardworking employees who left after eight successful years full of achievements. Mr. Dudi join as CPD GM and later worked as General Manger Freight before handling the role of General Manager of Business Development.



Strengthening Almajdouie-Alkazemi Transportation Co. (MK Logistics) partnership with a new brand identity.

We are proud to announce the launch of MK Logistics logo as part of the ongoing evolution of the partnership.

Almajdouie-Alkazemi Transportation Co. (MK Logistics) is a joint venture in Kuwait, established in 2010. The IV brings together two long-standing conglomerates, Almajdouie Group of Saudi Arabia and AlKazemi Group of Kuwait. Confidently, the two holding groups compliment one another yielding a more powerful force in offering project logistics to international EPC contractors. As Our business has grown and evolved over the last 7 years, we felt it was time for a change. We have launched our logo to reflect who we are today and to symbolise our dynamic growth.



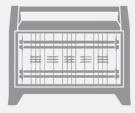
Mr. Baheei thanked Mr. Dudi for his dedication and hard work exerted during his career in the company. Team members wished him a future filled with more achievements and progress. A collage of selected photos with the team's signature was given as a memorable gift to Mr. Dudi.

Mr. Dudi expressed his gratitude and appreciation on his farewell and stated, "After eight years of association with MLC, it is not easy to leave my place which had been enjoyable, challenging and rewarding." He added that,"He is proud to work under the fine leadership of Shaikh Ali and Abdullah Almajdouje who are advocates of progress through innovation even in challenging times." He thanked MLC team for their support during his tenure.



Central Heaters

Maintain an annual maintenance. Make all repairs by a qualified technician. Change filters regularly to avoid overheating.



Portable Heaters

Choose the right size. Keep enough ventilation. Do not move unless it is cool. Underwriters Laboratories (UL) check is a must. Avoid using in damp or wet weather.





Wood/Coal Heaters

Leave good space between heater and the wall. Install and maintain by a gualified technician. Clean your stove, flue and chimney regularly, Keep any clothes away.



Kerosene Heaters

Avoid indoors usage. Use in a well ventilated area. Avoid using improper fuel. Keep away from children.







<image>

almajdouie.com

F